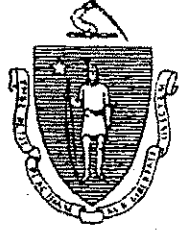




THE COMMONWEALTH OF MASSACHUSETTS
Middlesex Canal Commission



Middlesex Canal Commission (MCC)
Executive Committee Meeting
September 10, 2009 at 7:30 PM

Meeting Place: MCC Museum
Billerica, MA

Attending: Thomas Raphael, Chairman
Michael McInnis, Secretary
Betty Bigwood, Treasurer
Chuck Anderson, Asst Treasurer
Sarah Bradbury, NMCOC

MEETING MINUTES

- Secretary; Minutes of 7/16/09 accepted and filed.
- Treasurer; (see report on page 2)
- Chairman;
- Phase I Mill Pond/Canal Park
 - Easements for areas 1, 2 & 3 have been signed by MCC Chairman. Notably easements contain two conditions; 1. Requirement for maintenance of easements by MCC and 2. \$1M insurance policy needs to be in affect once construction starts.
 - MCC will prepare a specific presentation for Rep. Micelli and Sen. Tarr regarding the proposed plan for future maintenance and operation of the canal assets and a request for funding.
 - Sarah B. will work with MCC to get plans into condition (MHD and FHWA formats) for the 25% submission. A meeting will be arranged for early October to meet with design contractors and MHD to go over requirements and plans for moving ahead. Tom R. will provide Sarah with contact information for contractors.
 - Timeline; 25% (complete and public hearing) - 6 to 12 months, 100% - 6 months after public hearing.
- Phase II Extant Canal Segments

MCC Executive Committee Meeting
September 10, 2009

- Tom R explained that on March 14, 2001, NMCOG had been notified that the Middlesex Canal Phase II Project #2119 had been approved. It is our intention to submit any Segment which has reached the 25% design stage would be submitted to MassHighway for Enhancement Funding of 100% design and construction.
- Woburn segment 5 is progressing to the 25% design and the City is ready to proceed with this project.
- Phase III. Property Acquisition,
 - No discussion
- Phase IV Signs,
 - No discussion
- Phase V Museum,
 - No discussion
- General
 - Handouts
 - Budget Summary and Status 09/10/09.
 - DRAFT – Possible Annual Appropriation for the Middlesex Canal Commission
 - MCC needs an executive director to manage the assets once constructed and including the museum.

Middlesex Canal Commission Financial Report – September 10, 2009

Certificates of Deposit – 3

(1)	\$25,000. 6 mo due for renewal 10/27/09.....	\$25,071.91
(2)	\$53,488.55 6 mo due for renewal 10/6/09.....	\$53,448.55
(3)	\$90,117.41 6 mo due for renewal 10/27/09.....	\$90,117.41

Savings Account	\$20,739.02.00
Checking Account.....	\$45.00
Total.....	\$189,421.89

Submitted by Betty M. Bigwood, MCC Treasurer

Encumbered amounts (see Status Report).....\$104,000.00

Z:\MCC\MtgMin\MTG091009.doc

RECEIVED
CITY CLERK'S OFFICE
OCT 14 2009